

Chester Golf Club Annual General Meeting
August 29, 2018

Chester Golf Club held its Annual General Meeting in the CGC Boardroom at 7:00 PM, Wednesday, August 29, 2018

The President, Bruce Forest, opened the meeting at 7 PM.

The President requested those present to rise and observe a moment of silence for those who passed away during the last year.

Motion to approve the minutes of the May 29, 2018 Meeting was made by George Wilson and seconded by Jane Wilkins. **Motion Carried.**

Business arising from the minutes - NONE

Reports:

General manager – Dave MacMillan

Dave MacMillan gave a review of the 3 Departments, Pro-shop, Food and Beverage and Maintenance. He applauded all of the employees for their dedication, professionalism and ability in their jobs.

- The new web site is now up and special thanks to Dean Durnford for all his work on this.
- It has been a difficult summer for Food and Bev due to the extreme heat and the loss of some staff. A new air conditioning system for the Bar is being looked at. This should help the kitchen as well.
- The course is in good shape mainly due to the water management system now in place.

He thanked the Board and the Trustees for their support and thanked all of the volunteers for their hard work this year.

Question: John Olson – is there any thought into hiring an assistant Pro.

Answer: this is under discussion and in the next budget the board will try to put some funding in place

Question: John Olson – the condition of the forward tees is deteriorating

Answer: They get more play than some other tees but they are being looked at and prioritized for work. Some need more irrigation and this will be looked at also.

Question: Patti Pringle – Noted that there have been long wait times in the dining room. Is there any thought into a new kitchen?

Answer: Not a simple solution. Kitchen was last updated about 10 yrs ago. Redesigning would involve a lot of work. This is on the agenda for the Long Range Planning Committee.

Treasurer - Andy Hare - Financial Summary on file

Revenue and Expense Summary
to July 31, 2018

	<u>2018</u>	<u>2017</u>
Revenue	\$	\$
Membership fees	478,000	474,000
Initiation fees	7,000	20,000
Green fees including groups	<u>225,000</u>	<u>241,000</u>
	<u>710,000</u>	<u>735,000</u>
Dining room - gross sales	359,000	349,000
Pro shop sales	62,000	64,000
Other (carts, cleaning & storage etc)	<u>146,000</u>	<u>144,000</u>
	<u>567,000</u>	<u>557,000</u>
Total revenue	<u>1,277,000</u>	<u>1,292,000</u>
Major Expenditures		
Wages - Operations & maintenance	168,000	170,000
- Pro Shop	110,000	137,000
- Food & Beverage	<u>148,000</u>	<u>122,000</u>
Total wages	426,000	429,000
Major expenditures		
Grounds & maintenance	123,000	126,000
Pro shop costs	154,000	182,000
Bar & kitchen expenses	210,000	179,000
Revenue over expenditures		
prior to amortization to July 31	<u>248,000</u>	<u>282,000</u>
Cash position July 31		
Cash & Cash equivalents	307,000	376,000
Reserve Fund	250,000	150,000

557,000

526,000

Membership – Don Horne

<u>Category</u>	<u>2018</u>	<u>2017</u>	<u>Yr/Yr</u>
Senior Member Renewal	787	785	2
New Senior Members	19	39	-20
Intermediate	22	26	-4
850 Maximum	828	850	-22
Junior (13-18)	63	65	-2
Novice (6-12)	59	57	2
Senior/Int Wait list	0	1	-1
Approved New Member Pending Payment	1	0	1
New Member Pending Approval	0	0	0
2017 Senior to 2018 Social	5	N/A	N/A
Social	6	11	-5
Approved Leave of Absence	9	20	-11
Approved Medical Leaves	6	11	-5
Suspended	1	N/A	N/A
Cancelled Non-Payment	24	31	-7
Deceased	7	2	5
Senior Member Resignations	18	16	2

Membership Review

- The document outlining all of our proposed By-Law changes was circulated to the membership for review prior to the meeting.
 - **Question: Nancy Farry – where are the by-laws posted? On the web site and they will be updated once the changes are approved by the Registrar.**
 - **Question: Dave Foster – in the Junior category do the members have to be playing or just paying membership after 3 years to gain senior membership to the club. As with all membership divisions play is not required only payment of dues.**
 - **Question: Ruth Christian – the \$300.00 late payment seems steep is there any leeway for the Board to determine on a needs basis for special circumstances. Yes it will be done on an individual basis.**

Long Range Planning – Dale Rafuse

Committee Members:

Andy Ernst, Joe Green, Anne Lindsay, Phil Chandler, Lyndon Rafuse, Dan Fraser, Dave MacMillan, Paul Drake, Art Robichauld, Bill Camp, Bruce Forest

In 2018 a membership survey was undertaken and Dale summarised the results with the following highlights:

- Strong support to offer discounts for golf when playing with a member
- Comments about member vs non member pricing in Restaurant
- Strong support and many thanks for the efforts of staff and volunteers
- Lots of great ideas for the Committee to evaluate and present to the BOD
- List of volunteers will be presented to BOD
- Summary of the survey will be posted on our website, and emailed to our members, in the fall

The winner of the \$50.00 draw for completing the survey was Sharon Arnold.

Women’s Division - Kelly McKnight

The Women’s Division is enjoying another successful year with 121 members participating in weekly play on Tuesdays (18 holes) and Wednesday evenings (9 holes).

In June, Dan Fraser provided several Putting Clinics that were well received by a large number of our membership.

The Chester Women’s Field Day was a huge success on July 18. Despite the heavy rains overnight and into the morning – we were able to play. The tournament was full with 116 entries.

Following a qualifying round, our team of 5 women placed 5th (of 14 teams) at the Bronze Tournament at Paragon Golf Club on August 7, 2018.

Another successful fundraiser for Breast Cancer named Fore the Cure (coordinated by Holly Chandler and Marlene Warren) was held on August 14. This year, \$3825.00 was raised – our best ever!

A new trophy for women playing in the Club Championship was inaugurated this year and is named The Miriam J. “Bunny” Hayman Memorial Trophy in honor of her long-time contribution to our Club. This trophy is designated for the low net of the Field over both days of the tournament. The winner is Jean Pottie and the Trophy will be presented at the September Awards evening.

We wouldn’t be able to host these successful events and grow our Division without the ongoing support of the Pro-Shop staff, the Dining Room staff, our Pro Dan Fraser, DR Manager Megan Sheppard and GM Dave MacMillan. Thank you all!!

Match Committee- Mike LePage

- Family Classic saw a slight increase in participation over last year, likely due to the elimination of the Senior and Junior Tournament. The decision to eliminate one of these events made sense in that it was mostly repetition, but we did not anticipate that the Family Classic would see the registration of older family members (father and son who are both Senior members, for example). We’d like to see the Senior/Junior aspect maintained so that we encourage more of that atmosphere. We will need to retool this for more clarity moving forward.
- Club Championship registration was down this year (59 men, 24 women after withdrawals). Our hope was that moving it from the long weekend where it had traditionally been would

drive the numbers up, but it ended up falling on the first weekend of Race Week. It's unknown how much impact this might have had. Another possibility is that we are seeing a decline in competitive individual stroke play at this level.

- Discussions regarding how to proceed with this have begun, with some possible solutions being making each division and individual event (Men's, Women's, Junior), which is done at many other clubs. This may allow us to provide higher focus on each event individually and encourage more participation.
- General feedback was very good, tee gift was appreciated (beverage container). Many thanks to our volunteers who assisted with the tournament – Matt Collins, John Olsen, Paul Nickerson,
- A scoring error in one area was made (Sr Men's) which was resolved, but not before the results were emailed to the membership. This was corrected, and the membership was emailed again. The cause was a reading error – rather than using the gross score for the Sr Men's Champion, the net was used.
- Web site – the tournament scores are being added. This was going to be done a couple of weeks ago but because of the revamp, we were advised that posting the scores would result in them being removed again, so it was decided to wait until launch to have them added.
- Trophies will be going in for engraving at Himmelman's during the second week of September.
- Next events are the Schooner Open, then the Celebration of Champions.

Junior Golf – Joe Green

It has been a fruitful season for juniors at the club. This report seeks to highlight some of the accomplishments, development, investment, and future goals of our program.

At the outset we want to congratulate all our juniors who entered competitions both at the club level and beyond. We are very proud that juniors not only compete but seek to improve their skills and develop an edge that is needed in tournament play. That being said we want to congratulate Mark Chandler on his continued striving for excellence both here at CGC by winning the overall Club Championship but also in representing the club and the NSGA in tournaments beyond our 18 holes. Well done Mark and you are a role model to the next generation of juniors coming up in the club.

We also want to give thank to our Pro Dan Fraser for dedicating time and effort into the development of our juniors. Throughout the summer over 40 kids participated in 8 clinics to work on skill development.. We want to thank John Mosher and Storme McNeil for giving of their time to be role models for these young golfers. What has been exciting is that we see the potential of CGC junior team developing. We hope that within a couple years we would have some juniors who would like to take their game to the next level. Because some of these younger golfers have not had much if any experience in tournament play, both of our TOP GUN events have introduced them to this in team formats. At the time of writing this report we are gearing up for 2nd and final TOP GUN and this will close out our summer with the Junior Program.

We are grateful for the investment that some within and outside the club have made to the junior program. I personally am thankful to Ross McNeil for initiating this effort and for Peter Cowan and Dan Fraser for securing these gifts to the program. With their efforts we have reached and surpassed our goals through 17 individual donations and a corporate donation from Chester Building Supplies.

As I've mentioned before our goal by the time we meet next year is to have a Safe Child policy ratified by our membership. This takes time to do right and make sure it fits the context of our club and program. As you can probably infer our other goals include skill development and a potential junior team. Lastly with the investment made to our programme we hope to have a junior invitational to further add to the season dates and give opportunity for competitive play. We have already had corporate investment for this and hope to be able to see it through in 2019.

House Committee – Cathy Rafuse

The house committee consists of Kim Armstrong, Dave MacMillan and myself, as chair.

Since our May spring meeting, several improvements to our beautiful facility have been implemented.

1. Landscaping has been completed around our new washroom on Hole #17. Interior finishes complete this new addition to our course.
2. A large work table has been added to the back room of the proshop to allow for extra space for those who volunteer with scoring.
3. Heaters have been installed in the screen room to ease the chill on cooler days and evenings. There is also a basket full of blankets for anyone wanting a little extra warmth.
4. A new railing has been installed on the stairway leading from the deck to the back shop.
5. Problems to our sound system have been addressed as of Monday, Aug 27th. All is working great now as a result of some new speakers and an amp for the microphone!
6. The members' questionnaire has asked for comments regarding the display and the placement of trophies. Once the results are known, our committee will be working on finding a suitable solution to this issue.

As always, suggestions for improvements to our buildings and interiors are always welcome. Also, if anyone is interested in joining our committee, please contact me.

Question: Patti Pringle – we need a handrail from the dining room to the parking lot – this will be investigated

Question: Dave Foster – was a cooling system looked at for the Board Room? Not at this time but some portable fans may be needed.

Tees and Greens – Dave Hilchey

Committee Members: *Rick MacIntyre, Dan Fraser, Don Horne, Darren Lantz, Dave MacMillan, and Dave Hilchey*

The course has been in good shape this spring and summer. Rainfall has been sufficient to maintain reasonably healthy turf.

PROJECTS COMPLETED

#11 Drainage - The main drainage work is complete except for the wet area below the fairway bunker.

#4 Gator's Gorge –

#15 Pot Bunker –

SMALLER COMPLETED PROJECTS -

Drainage left of #14 Green
Expanded Forward Tee on #9
Trial of “Grass Pavement” on #7
Clean-up of Hazard right of #14 Green

UPCOMING PROJECTS -

Bunker Restoration - #10 plus two others - We have completed 13 to-date of 37 bunkers

Drainage - Build small intercept drain in front of #13 Green

Complete drainage below the bunker on #11

Extend drainage on #18 fairway back towards the tee.

Tee Enlargement - Prioritize and expand tees when wear cannot be addressed through modified irrigation.

New Cart Path #14 - From #14 to #15 Gold Tee.

Driving Range - Remove matting on left side and renovate turf to make an iron-only area.

Cart Path #18 - Resurface across #18 fairway with “Grass Pavement”.

PROJECTS BOOTED DOWN THE ROAD - These require further consideration and will benefit from the input of Les Furber.

#3 Moguls - The rumpiled area between the 150 and 100-yard markers on #3 is difficult to maintain in quality turf.

#8 Protection - Need to consider what, if any, protection is required behind the green.

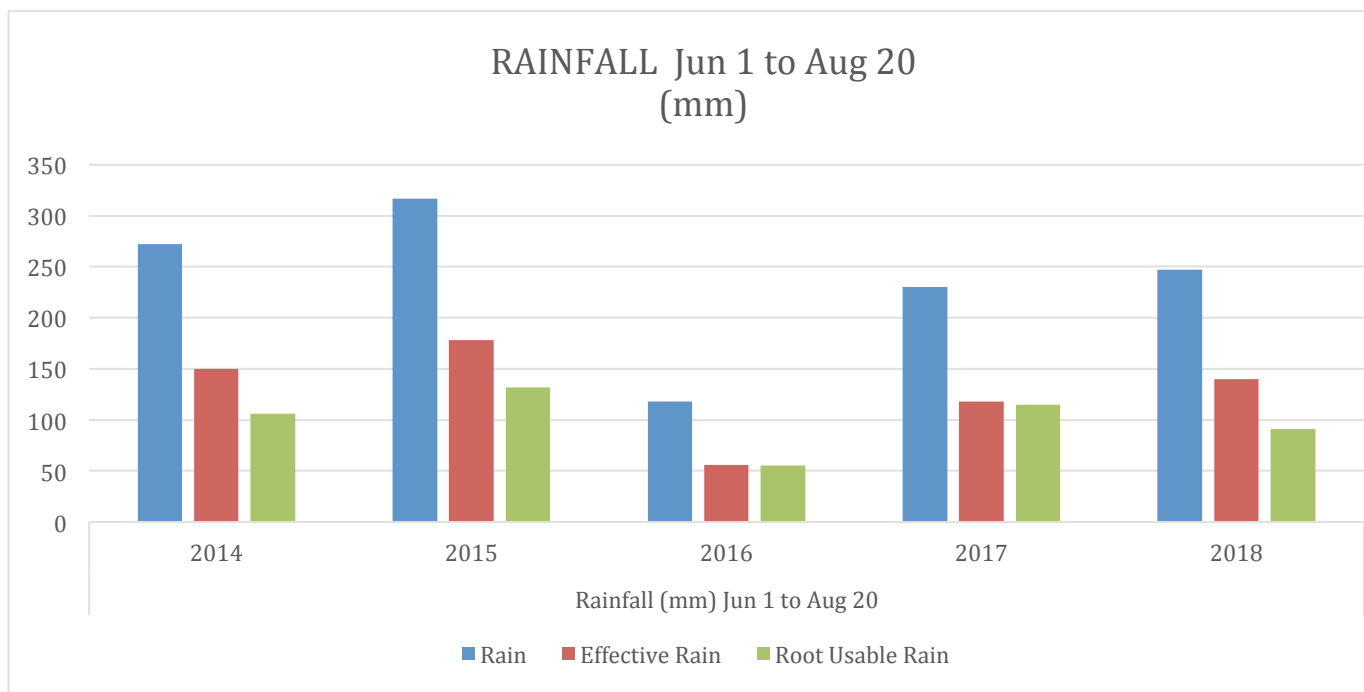
#10 Pond - Should we fill this in and re-route the cart path.

WATER SITUATION -

We are managing.

Irrigation of rough within the fairway spray grid has been dropped to near zero. You will see lots of brown turf here.

Moisture mapping of fairways has led us to adjust spray times – higher rates to dry areas, lower rates to moist areas.



Question: Patti Pringle – the signs to divert carts are in the middle, could they be placed to the sides – this will be looked at. We are trying to divert carts away from wet areas. #14 is the most critical. Can we stay in the Ruff? Then where do you cross back over? Signs have been removed when conditions permit.

Question: Mike Richardson – are there any plans to level any forward tees? Yes a review of the tees is being done and prioritized.

Question: Terry Christian – has the committee consulted with Les Furber as to which green should be overhauled next. None have been identified to date.

President's Report – Bruce Forest

It has been a wonderful golf season. The weather has cooperated, and we still had enough rain to water the course. Some changes in water use, as recommended by the water committee, have been helpful in conserving the pond water. As most people know we had a get-together in July to thank Barb Fraughton for the vision she showed in growing the restaurant into the special place it has become. We are also fortunate to have Megan Sheppard take over Barbs position. My time as president will soon end and I would like to thank the membership for their support and suggestions that were so helpful over the past few years. I would like to recognize the incredible staff that make our club so special. The dedication is truly remarkable. It has been a true pleasure to work with the wonderful board that volunteers their time so freely and cares so much about this club. There is a significant learning curve in this roll and it would be impossible to accomplish anything without the help of some key people. Thank you to all the past presidents who shared experience and offered guidance when asked. Thank you to the Trustee's for sharing so graciously of their time and wisdom about much of the history of where we came from. Thank you to the senior staff and committee chairs I have work so closely with. It has been a wonderful experience. Thank you all.

New Business –

Election of the Officers to the Board – There being no nominations from the floor the following Offices were elected to the positions indicated for 2018:

President – Anne Lindsay
First Vice President – Joe Green
Second Vice President – Lyndon Rafuse
Treasurer – Andy Hare
Secretary - Marlene Warren

It was moved by John Olson and seconded by Patti Pringle that the Senior Membership fee be increased by 2% from \$537.00 to \$550.00.

Question: Dennis Connolly - is it a requirement of CRA to increase our dues each year? The issue is not to look like the dues are being subsidized by other income streams.

Question: Dennis Connolly – if the dues must be increased could the membership be given something in return such as free driving range privileges? The cost of running the course goes up each year with wages, cost of food etc. so income must be increased to cover cost.

Motion Carried with 5 dissenting votes.

The Intermediate Membership fee being ½ of the Senior Fee will increase from \$269.00 to \$275.00.

All other fees remain the same

It was moved by Dean Durnford and seconded by Wendy Sheppard to increase the green fee rate to \$65.00. **Motion Carried**

The following changes to the By-Laws were voted on:

- (A) (iv) New Senior Members have 30 ~~Business~~ days from the date of their Senior Membership application approval by the Club Membership Committee to pay their Senior Membership Fees in Full, including Club initiation fee if applicable. If full Senior Membership Fees are not paid within this 30 ~~business~~ day period the applicant will be added to the Club Membership Wait List and a new Senior Membership Application will be required including a new \$100.00 non refundable Senior Membership deposit fee.

It was moved by John Olson and seconded by Dean Durnford to accept the above change to 2.01 (A) Senior Membership. **Motion Carried**

- (D) **Junior (ages 6-18): at April 1 of the year Junior Membership Application is submitted.**
- i) Must be a child or a grandchild of a member or
 - ii) A resident of the Municipality of the District of Chester.
 - iii) Any Junior who maintains his/her membership, in good standing, for a ~~consecutive~~ three (3) year period prior to turning 19 will be eligible for Intermediate or Senior membership upon reaching the age of 19.

It was moved by Joe Green and seconded by Mike Richardson to accept the changes to (D) Junior. **Motion Carried**

- (F) **Medical Leave:**
- i) A member may at the discretion of the ~~Board of Directors~~ ~~Club Membership Committee~~ be granted medical leave for a period of one year only.

It was moved by John Olson and seconded by Pattie Pringle to accept the changes to i) Medical leave. **Motion Carried**

- ii) The member must apply for ~~M~~medical ~~L~~Leave before April 1st of the year in which they require leave by application in writing addressed to the Membership Committee Chairperson.

It was moved by Dean Durnford and seconded by Ross Norman to accept the changes to ii) Medical Leave. **Motion Carried**

- vi) A Senior Member who has paid their full Membership Fees and any Member Account balance on or prior to April 1 of any season may apply for an emergency Medical Leave prior to May 1 of any season. The member must apply for the Emergency Medical Leave in writing addressed to the Membership Committee Chairperson. Letter shall contain a Doctors Certificate supporting the member's application. If approved by the Membership Committee, the member will receive a 50% refund of their Membership Fees for that season. Member(s) approved for an Emergency Medical Leave are eligible to re-join the Club during that season by paying the previously approved membership fees refunded.

It was moved by Dale Rafuse and seconded by Howdy Pew to accept the new section vi) Medical Leave. **Motion Carried**

2.04 Payment of Fees

(a) Membership fees and any Member Account balance are due on April 1st. From April 2nd to April 8th unpaid fees are subject to a late payment penalty of \$50.00 plus applicable taxes or such other amount as determined from time to time by the Board. From April 9th to April 15th unpaid fees are subject to a late payment penalty of \$100.00 plus applicable taxes or such other amount as determined from time to time by the Board. From April 16th to April 22nd unpaid fees are subject to a late payment penalty of \$200.00 plus applicable taxes or such amount as determined from time to time by the Board. From April 23rd to May 1st unpaid fees are subject to a late payment penalty of \$300.00 plus applicable taxes or such amount as determined from time to time by the Board. Any Senior or Intermediate member who has not paid their Membership Fees and or any outstanding Member Account balance as of close of business day May 1st will have their membership suspended for that entire season. Suspended Members may apply for available Membership opening(s) for the next season and a \$100.00 plus applicable taxes re-application fee will be applied. There is no membership reinstatement appeal process for suspended members.

It was moved by Dean Durnford and seconded by Theresa Groulx to omit (a) (b) and (c) and replace with (a) regarding penalty for unpaid accounts. **Motion Carried**

2.08 Membership in the Club shall cease upon:

- c) A member being suspended from membership by resolution of the Board for non-payment of Membership Fees and or outstanding Member Account balances as of May 1st.
- d) For other good and sufficient cause at the discretion of the Board

It was moved by Theresa Groulx and seconded by Patti Pringle to omit c) and add a new c) and d). **Motion Carried**

Dennis Connolly asked the board to consider changes to the protocol for the discipline committee. He submitted some suggestions for the board to consider. This was tabled until the board can review and any updates will be circulated to the membership for approval.

Next Meeting – The Annual Spring Meeting will be held on May 29, 2019

Motion to Adjourn – George Wilson

Marlene Warren
Secretary

Bruce Forest
President